

Summary of Security/Safety Measures in Kids' Celebration

Caregivers/Classroom Leaders

- 1) All caregivers who enter classrooms must have attended Grace for a minimum of 6 months.
- 2) All caregivers are screened in the following ways:
 - Caregivers fill out an application that asks for three references and other details needed for screening.
 - Caregivers are then screened through Volunteer Select/Choice Point covering Social Security, Sex offender registries and other criminal offenses.
 - References are contacted and we make sure we hear back from at least two of the three contacted.
 - All caregivers in an authority position over children receive an interview which looks into a number of questions including whether they are a Christian and any concerns that came out of their volunteer application.
- 3) Caregivers check-in when they arrive and wear a nametag and smock when in the classrooms. These identify the caregiver as authorized to be in the classroom.

Child Identification

- 1) All children Nursery through grade 5 wear a nametag for identification.
- 2) Children Nursery through Grade 5 have a nametag with a number on it that corresponds to the number on a stub given to the parents. These stubs must be turned in by parents at the end of class before the child can be released.

Classroom Measures

- 1) Two person rule – For the benefit and protection of the children and the volunteers, there is at least 2 people scheduled in each classroom.
- 2) Ratios – Each room has a caregiver-to-child ratio that is age dependant.
- 3) Maximums – Each room has a set number assigned that is the maximum number of children allowed in the room at any one time.
- 4) All rooms have observation windows in them.
- 5) Only scheduled caregivers/leaders are allowed in the classroom during services. No parents or workers from other areas are to enter the classroom or take the half doors down unless they have been screened using Volunteer Select/Choice Point. Children of caregivers are not allowed to accompany them into the classroom unless they belong in the classroom or are scheduled to be a helper.
- 2) Half doors are used for younger grades to discourage unauthorized adults from entering the classroom and to keep children from “escaping”.
- 3) Older siblings may attend younger sibling classrooms if this is desired to help siblings adjust to a new room. However, this is only allowed for a limited number of Sundays.

